



# Inner West Community Committee

Armley, Bramley & Stanningley, Kirkstall

**Meeting to be held in Milford Sports Club Beecroft Street, Leeds, LS5 3AS**

Wednesday, 18th March, 2020 at 6.00 pm

**Councillors:**

- |               |                            |
|---------------|----------------------------|
| L Cunningham  | - Armley;                  |
| J McKenna     | - Armley;                  |
| A Smart       | - Armley;                  |
| C Gruen       | - Bramley and Stanningley; |
| J Heselwood   | - Bramley and Stanningley; |
| K Ritchie     | - Bramley and Stanningley; |
| H Bithell     | - Kirkstall;               |
| J Illingworth | - Kirkstall;               |
| F Venner      | - Kirkstall;               |





**Co-optees**

Donna Bell  
Hazel Boutle  
Jonathan Butler  
Gemma Graham  
James Gray  
Jessica Haigh  
Steve Harris  
Stephen McBarron

Agenda compiled by: Debbie Oldham  
Governance Services, Civic Hall, LEEDS LS1 1UR

Head of Stronger Communities – Liz Jarmin Tel: 0113 37 89035

*Images on cover from left to right:*

*Armley - Armley Mills; Armley Library (old entrance)*

*Bramley & Stanningley - war memorial; Bramley Baths*

*Kirkstall – Kirkstall Leisure Centre; deli market at Kirkstall Abbey*

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p>RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 or Section 100A(4) of the Local Government Act 1972 as appropriate, the public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-'</p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>OPEN FORUM / COMMUNITY FORUMS</b></p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES - 27TH NOVEMBER 2019</b></p> <p>To receive and approve the minutes of the Inner West Community Committee held on 27<sup>th</sup> November 2019.</p>	9 - 16
8			<p><b>MATTERS ARISING</b></p>	

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9	Armley; Bramley and Stanningley; Kirkstall		<p><b>URGENT TREATMENT CENTERS AND PUBLIC AWARENESS CAMPAIGNS</b></p> <p>The report of the Head of Stronger Communities is to provide the Inner West Community Committee with an update on Urgent Treatment Centres and public awareness campaigns that will be of interest in the Inner West Community Committee Area.</p> <p>(Report attached)</p>	17 - 22
10	Armley; Bramley and Stanningley; Kirkstall		<p><b>PRIORITY NEIGHBOURHOOD WORK UPDATE</b></p> <p>The report of Head of Community Safety provides the Inner West Community Committee with an update on the Priority Neighbourhood work in Inner West. This item includes an update report from Chief Officer Communities which informs the Inner West Community Committee on the work being undertaken within the New Wortley Priority Neighbourhood and the 'Big Asks' that have been put forward to the Neighbourhood Improvement Board, in relation to improving this area.</p> <p>(Report attached)</p>	23 - 32
11	Armley; Bramley and Stanningley; Kirkstall		<p><b>FINANCE REPORT</b></p> <p>The report of Head of Stronger Communities provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2019/20.</p> <p>(Report attached)</p>	33 - 52

Item No	Ward/Equal Opportunities	Item Not Open		Page No
12	Armley; Bramley and Stanningley; Kirkstall		<p><b>INNER WEST UPDATE REPORT MARCH 2020</b></p> <p>The report of Head of Stronger Communities brings to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. The report also provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.</p> <p>(Report attached)</p>	53 - 68
13	Armley; Bramley and Stanningley; Kirkstall		<p><b>DATES, TIMES AND VENUE REPORT</b></p> <p>To receive the report of the City Solicitor which requests Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2020/2021 municipal year, whilst also considering whether any revisions to the current meeting and venue arrangements should be explored.</p> <p>(Report attached)</p> <p><b>VENUE DETAILS AND MAP FOR THE MEETING</b></p> <p>Milford Sports Club Beecroft Street, Leeds, LS5 3AS</p>	69 - 72  73 - 74

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p><b>THIRD PARTY RECORDING PROTOCOL</b></p> <p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	

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## INNER WEST COMMUNITY COMMITTEE

WEDNESDAY, 27TH NOVEMBER, 2019

**PRESENT:** Councillor H Bithell in the Chair

Councillors L Cunningham, C Gruen,  
J Heselwood, J Illingworth, J McKenna,  
K Ritchie, A Smart and F Venner

### **CO-OPTEEES PRESENT**

J Butler, J Gray, J Haigh, S Harris, S McBarron, D Bell, S Garvani.

### **32 Appeals Against Refusal of Inspection of Documents**

There were no appeals against refusal of inspection of documents.

### **33 Exempt Information - Possible Exclusion of the Press and Public**

There were no exempt items.

### **34 Late Items**

There were no formal late items. However, there was supplementary information in relation to the following items:

Item 10 Dixon Unity Academy Update  
Item 11 Leeds West Academy Update  
Item 12 Waste Service Review  
Item 13 Finance Report

### **35 Declarations of Disclosable Pecuniary Interests**

No declarations of disclosable pecuniary interests were made.

### **36 Apologies for Absence**

Apologies were received from Hazel Boutle, the co-optee for Armley Ward.

Apologies were also received from Danny Carr the Principal of Dixon Unity Academy who had been going to give the Community Committee a presentation in relation to Agenda Item 10.

Draft minutes to be approved at the meeting  
to be held on Wednesday, 18th March, 2020

### **37 Open Forum / Community Forums**

In accordance with paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee.

On this occasion Ms O'Keefe attended the meeting and spoke to the Committee about the shortage of green spaces in the Armley and Wortley area. She raised concerns in relation to a site on the Site Allocation Plan which is currently used as a sports ground in the community.

Ms O'Keefe provided the Community Committee with a brief history of the site explaining that the land had in 1928 been bought by public subscription and a lease drawn up containing covenants that the land should be used as a provision of playing fields for school children in the City of Leeds.

Ms O'Keefe requested that the Community Committee look into this matter so that the playing fields were not sold for a housing development going against the covenants set out, but remain as a playing field for children in the Wortley and Armley area.

The Chair and the Community Committee thanked Ms O'Keefe for her representation and offered to ask the appropriate Scrutiny Board to look into this matter.

### **38 Minutes - 25th September 2019**

**RESOLVED** – That the minutes of the meeting held on 25<sup>th</sup> September 2019, be approved as a correct record.

### **39 Matters Arising**

In relation to minute 29 it was noted that the scheduled workshop on Community Safety would be rescheduled for a future date. Members would be sent an invite.

The Chair informed Members that she is continuing to work on an average speed check camera system for the A647. Members were asked to nominate schools for the CCTV car to visit.

### **40 Appointment of Co-optees to the Community Committee**

The report of the City Solicitor invited Members consideration in the appointment of two co-optees to the Community Committee for the duration of the municipal year.

Draft minutes to be approved at the meeting  
to be held on Wednesday, 18th March, 2020

The following nominations were proposed:  
Stephen Garvani – Kirkstall Ward  
Donna Bell – Armley Ward

**RESOLVED** – To appoint the following two people as co-optees the Inner West Community Committee for the duration of the municipal year:

- Stephen Garvani – as co-optee for the Kirkstall Ward
- Donna Bell – as co-optee for the Armley Ward

#### **41 Dixons Unity Academy Update**

This item was deferred as unfortunately the Principal of Dixon Unity Academy, Danny Carr had sent his apologies due to a family illness. No deputy had been able to attend on his behalf due to the short timescales. Mr Carr invited questions from Members via email.

#### **42 Leeds West Academy Update**

Mr Christian Wilcocks, the Principal of Leeds West Academy (LWA) attended the Community Committee. A presentation was shown at the meeting with Mr Wilcocks updating the Community Committee on the progress and achievements since the section 5 inspection in June 2017 where OFSTED had reported that the school required improvement.

The presentation had been provided to the Members as supplementary information and published to the Leeds City Council webpage for the Community Committee.

Members were informed of the following key points:

- LWA was inspected again in July 2019 and it was report as good in all areas;
- LWA was the highest in Leeds for exclusions. However, in 2018, the school made a significant shift to lowering exclusions and it was the hope that this would continue;
- Attendance is still an issue at the school with attendance below the national average;
- The school was designed to accept 240 pupils per year group. This year the school has received 284 applications as the first choice academy;
- There has been an improvement in grades for examinations year on year with good progress being made in maths;
- Good attainment for Progress 8;
- The Strategic Plan is published to the school website. The school have tried to make the aims clear and for it to be easily accessible;
- The curriculum is reviewed to ensure that pupils are offered a broad choice of learning;

- Key Focus on behaviour programmes;
- Nurture Groups to assist those who are identified as being vulnerable. The principles are to work, eat and cook together, offering support to each other;
- Isolation/ seclusion is part of the behaviour policy. However, the school are trying to reduce the use of this facility and it is hoped that this facility will not be used in 18 months. The facility is staffed by year managers and the focus is on getting pupils back to the mainstream classes. LWA is looking at a programme developed by Carr Manor School called 'Loose the Booths' and it is hoped that this will become a way of working at LWA;
- The school has community links including;
  - Learn to swim and Lifeguarding sessions at Bramley Baths with the CEO attending a meeting at the school;
  - Free letting of rooms for community groups;
  - Support primary schools in the area;
  - Partly fund summer camps;
  - Fund raising and social enterprise in local community;
- It was recognised that more community engagement was needed.

The school was congratulated on the progress and there was recognition for the influence the school has in the community.

Responding to questions from Members the Community Committee were informed of the following:

- It is still the intention of the school for students to have trips abroad, but they are still working on this charter. The school have again been asked to accept a bulge cohort;
- There are currently 2 students who have elected to be home educated, this is not something that the school encourage. The school do flag up to the relevant support teams when this happens;
- The school reviews its accessibility for all on a yearly basis;
- Drugs, alcohol and relationship awareness sessions are provided at the school as part of the curriculum;
- Where looked after children are identified they are designated to a School Governor, which is currently Cllr. Caroline Gruen who ensures that the individual is provided with a bespoke package for their needs. It was noted that the number of look after children on roll at LWA is low.

The Community Committee thanked Mr Wilcocks for his presentation and attendance at the meeting.

**RESOLVED** – To note the content of the report and presentation.

#### 43 Waste Service Review

The report of the Deputy Chief Officer, Waste Management provided an update on progress with the review of the Refuse Service in Leeds. It also

provided a brief update on the development of a new National Resources and Waste Strategy and how it relates to Leeds.

The Deputy Chief Officer for Waste Management was in attendance at the meeting and informed the Members of the following key points:

- Rationalisation of the current routes will help the service to save money. The current routes have been used for 9 years and need to change to adapt to an ever changing city and communities;
- The service needs to have better links to the Community Committees and the Cleaner Neighbourhood Teams to address issues at a local level whilst still delivering a city-wide service;
- Appendix A of the report listed the objectives of the service. Currently the unions are working with staff on these objectives;
- The new role of Chargehand was provided to Members and the use of in cab technology;
- Routes have been redesigned to link with the Community Committee areas and include recycling facilities;
- Garden routes have also been redesigned and these will be relaunched in March 2020;
- The service is due to have 45 new wagons by end of December 2019;
- A report is due to be taken to the January 2020, Executive Board on the subject of missed bins in relation to access routes;
- The Government are due to publish the Waste Strategy in December 2019. Highlighted within the strategy will be the recycling of glass, food and plastics. Leeds hope to be advocates and champions addressing issues of recycling, with more items being included in the green bin collection. There is a social media campaign to provide clarity on what can be put into green bins;
- Refuse collection at tower blocks and in areas where there is a large student population bespoke solutions are being considered. Discussions are also ongoing with Housing in relation to tower block refuse chutes;
- The review is looking into communal composting in relation to food etc.;
- End of day reports will be more detailed and are monitored as a back office process;
- The service is looking into the use of bio-mass fuels for the future.

**RESOLVED** – To note the content of the report.

#### **44 Finance Report**

The report of the Head of Stronger Communities provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy (CIL) Budget for 2019/20.

Members were informed of the following key points:

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- Point 18 of the report set out at table 1 a list of projects funded with a remaining balance currently of £46,644;
- Points 20 to 28 listed projects for members consideration;
- Supplementary information presented 3 more projects for members consideration;
- Monitoring information had been provided for a cookery project which had been delivered from two sites one in Bramley and one in Armley;
- Table 2 of the submitted report set out the activities funded under Youth Activity Fund with £49,749 being allocated and a remaining balance of £3,651;
- Table 3 listed the small grants which have been funded by the Committee with table 4 listing the community skips which have been provided. The remaining balance currently stands at £1,935;
- The Inner West Community Committee has a capital of budget of £11,680.43 available to spend, table 5 of the submitted report showed the schemes which have been allocated capital money;
- The Inner West Community Committee currently have £114,605 available to spend in the CIL budget.

During this item Cllr. Illingworth declared an interest as he is Director of the Kirkstall Valley Development and is involved in decision making in relation to this project.

A member of the Drug Watch Foundation attended the meeting to provide information on the project 'Drug: The Truth'.

Members' discussions focused on CIL money and how this should be spent in the community.

**RESOLVED – To:**

- Note details of the wellbeing budget position (Table1);
- Consider/approve the following wellbeing proposals;

Project	Amount	Ward	Approved/declined/deferred
Trinity Network Dewsbury Road Kitchen New Cookers Necessity	£1,150	Armley	APPROVED
Wellbeing Project- Armley Children's Centre	£1,000	Armley	APPROVED
School Parking Signs	£4,000	All Inner West £1,333.33 per ward	Capital Budget APPROVED
Drugs: The Truth	£10,000	All Inner West £3,333.33 per ward	This was deferred by Armley Ward Refused by both Bramley and Kirkstall Wards. – Members were

			willing to promote the project within local schools
Fairfield Family Cookery Club	£7,381.71	Bramley & Stanningley	Deferred for further information
Changing Room Interiors Wortley Football Club	£3,250	Armley	Deferred for further information
CIL project - Upgrade to New Wortley Community Centre	£8,000	Armley	APPROVED
CIL project - Improvement to Recycling Point – LCC Waste Management	£2,990	Kirkstall	APPROVED
Abbey Mills Event	£3,000	All Inner West £1,000 per ward	Refused by Armley and Bramley Approved £1,000 - Kirkstall
Bramley Obesogenic-Food Environment Study	£2,000	Bramley & Stanningley	APPROVED
CIL project - Fairfield Estate Traffic Calming – LCC Highways	£49,000	Bramley & Stanningley	£38,000 - APPROVED
Scrap Art Project	£8,172	All Inner West £2,724 per ward	Bramley APPROVED £2,724 Kirkstall and Armley deferred until a new venue could be suggested

- c) Note monitoring information of the Committees funded projects;
- d) Note details of the Youth Activities Fund (Table 2);
- e) Note details of the Small Grants Budget (Table 3);
- f) Note details of the Community Skips Budget (Table 4);
- g) Note details of the Capital Budget (Table 5);
- h) Note details of the Community Infrastructure Levy Budget (point 38)

Cllrs McKenna, Smart and Heselwood left the meeting at the end of this item.

#### **45 Area Update Report**

The report of the Head of Stronger Communities updated the Community Committee of the work which the Communities Team is engaged in, based on the priorities identified by the Community Committee.

Members were requested to appoint a Children and Young People Community Committee Champion from the Armley Ward to ensure that all

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Inner West Wards are represented. The Community Committee were advised that a nomination for Cllr. Lou Cunningham had been received.

The Chair informed the Committee that the employment workshop had taken place with 20 people attending. It was noted that the workshop had helped 6 people go on to apply for posts in the NHS.

**RESOLVED** – To note the content of the report and appoint Cllr. Lou Cunningham as the Children and Young People Champion for the Armley Ward.

#### **46 Date and time of next meeting**

The next meeting of the Inner West Community Committee will be held on Wednesday 18<sup>th</sup> March 2020, at 6pm.





**Report of: The Head of Stronger Communities**

**Report to: Inner West Community Committee**

**Report author: Debra Taylor-Tate, Head of Unplanned Care, NHS Leeds Clinical Commissioning Group (CCG) 0113 84 35470**

**Date: 18<sup>th</sup> March 2020**

**To note**

**Update paper: Urgent Treatment Centers and public awareness campaigns**

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## **Purpose of report**

1. To provide the Inner West Community Committee with an update on Urgent Treatment Centres and public awareness campaigns that will be of interest in the Inner West Community Committee Area.

## **Main issues**

2. The report is provided at the specific request of the Community Committee
3. The report outlines the progress made by the CCG in establishing urgent treatment centers in Leeds as well as awareness campaigns that members may wish to support.
4. There will be an opportunity for questions from elected members and residents after the presentation.

## **Recommendations**

5. The Inner West Community Committee is asked to note the contents of the report that will be provided by NHS Leeds CCG, attendee to be confirmed
6. Members are asked to support the awareness campaigns and share within their networks

## **Purpose of paper**

To provide Members with an update on our progress in delivering five urgent treatment centers in Leeds. In addition we're requesting the support of Members for our public awareness campaigns on a range of health topics.

## **Outcome of public engagement**

7. In early 2019, we attended or provided update reports to Community Committees in Leeds about our proposals to establish five urgent treatment centres in the city. Before we could develop our programme further, in line with our statutory duties, we undertook a 12 week public engagement exercise running from 21 January 2019 to 15 April 2019.
8. The public engagement asked people about their experiences of using urgent care services, how they currently access those services and their views on our proposal to site the fifth centre in the Seacroft area. It's worth noting that the sites for the other four centres used existing estate – two being community-based at Wharfedale Hospital and St George's Centre in Middleton and two being hospital-based at Leeds General Infirmary and St James's University Hospital.
9. The key points, following an independent analysis of over 3,000 responses, are as follows:
  - 72% of people believed that Seacroft is the correct location for the fifth urgent treatment centre;
  - 77% of people believed the opening hours of 8am-11pm were right for the community-based urgent treatment centres; and
  - most people believe that the proposals will improve access.
10. Once the formal engagement was completed, we've continued to look for opportunities to involve local citizens in our work to set up urgent treatment centres in the city. Most recently we held an event on 27 September 2019 at Leeds City Museum where people had the opportunity to find out more about the results of our formal engagement that took place earlier this year.
11. We remain committed to making our urgent treatment centres as accessible as possible and will work with individual patients and patient representative groups to do this.
12. We've been actively working with and seeking guidance from elected members in the city primarily through the Scrutiny Board (Adults, Health and Active Lifestyles). We've also worked closely with the Health and Wellbeing Board. In addition we've provided updates to elected members through established routes including email updates where appropriate to do so.
13. All our engagement documents, including the final evaluation report can be accessed from the CCG's website: [www.leedscqg.nhs.uk/get-involved/your-views/urgent-treatment-centres/](http://www.leedscqg.nhs.uk/get-involved/your-views/urgent-treatment-centres/)
14. Our independent analysis of our engagement includes an equality impact assessment highlighting the likely positive or negative issues that could affect people belonging to the protected characteristics as defined by the Equality Act 2010.

## **Progress on community-based urgent treatment centers**

15. St George's Urgent Treatment Centre received official designation from NHS England at the start 2019, although all necessary work to meet the mandate was completed in December 2018.

16. On 21 January 2020 we received official designation from NHS England for our urgent treatment centre at Wharfedale Hospital.
17. To manage demand we have only undertaken very local communication activities, when we are in a position to promote the urgent treatment centres more widely we would very much welcome your support.
18. At this stage we're encouraging people to use NHS 111 when they have an urgent, but not an emergency, care need. This means we can ensure people access the right service at the right time and with the right healthcare professional. NHS 111 can also offer direct booking into the urgent treatment centres. This reduces waiting times for people who may normally look to walk-in and wait to be seen.

### **Progress on co-located urgent treatment centers**

19. We continue to work closely with Leeds Teaching Hospitals NHS Trust to develop plans to set up two co-located urgent treatment centres that sit alongside the city's two accident and emergency departments. As members will have noted, Leeds has now received confirmation of national funding for two new hospitals to be built at the Leeds General Infirmary site. This means the co-located urgent treatment centre at the LGI site will need to be included in the wider estates transformation work. At this stage we are unable to give an accurate estimate as to when this work will start and when it will be completed.
20. We are now considering having a single phase approach to creating an urgent treatment centre at St James's Hospital so that it is immediately based at its permanent location. This is the Ground Floor, Chancellor Wing. An options appraisal has been written regarding how best to migrate the walk-in centre from the Burmantofts Health Centre up the road into St James's Hospital. The project steering group has unanimously agreed that the best option is - for a very short period of approximately two to four weeks - of dual running the walk-in centre and the co-located urgent treatment centre at St James's before completely moving from Burmantofts Health Centre. This dual running will take place once any necessary refurbishment works have been completed and we can run an urgent treatment centre at St James's Hospital.
21. We would like to remind Members that once the services from the walk-in centre in Burmantofts have been migrated to St James's Hospital, we'll no longer be offering a walk-in service at Burmantofts Health Centre. Our proposals do not affect any other services provided from Burmantofts Health Centre. Prior to formalising our proposals we ran a six week public engagement exercise from October to November 2018, working closely with elected members for the Richmond Hill and Burmantofts and Harehills and Gipton wards.

### **Seacroft site**

22. Following our formal engagement exercise earlier this year and the subsequent independent analysis, we are progressing our discussions regarding a fifth urgent treatment centre in the city of Leeds, within the Seacroft area. Our current timescales would see this site being the final one of the five urgent treatment centres to open in the city.

## Timescales

January 2019	St George's Centre officially an urgent treatment centre
September 2019 to early 2020	Wharfedale Hospital site reconfigured so that it can receive official designation as an urgent treatment centre
September 2019 to March 2021	St James's Hospital site reconfigured so that we can set up a co-located urgent treatment centre. This is to include the migration of the walk-in centre (dates to be confirmed), including a short period where we will dual run both sites
September 2019 to TBC	Leeds General Infirmary site to host a co-located urgent treatment centre. Exact dates to be confirmed as a much larger estate project underway called 'Building the Leeds Way'.
September 2019 to TBC	Identify suitability of site in Seacroft to host an urgent treatment centre before starting any estate reconfiguration work. Project group yet to be established.

## HEALTH AWARENESS CAMPAIGNS – WE WOULD WELCOME YOUR SUPPORT

### Big Thank You campaign

23. The award winning Big Thank You campaign is back, encouraging people across the city to say thank you to others that help them when they need them the most. This is a great opportunity to say a very public thank you to anyone you think is deserving of one. This could be a neighbour or someone in your community that probably goes unrecognised for all they do. Alternatively you might want to say thank you to a service that's helped you – this could be an NHS service, a council service or indeed the wonderful work carried out by our community groups.

24. If you need inspiration, before you say thanks have a look at the gallery [www.bigthankyouleeds.co.uk](http://www.bigthankyouleeds.co.uk)

### Getting serious about antibiotics

25. With the overuse and misuse of antibiotics being seen as a serious threat to the effectiveness of future treatments even for common health conditions, it's time we all took action. In Leeds we have set up the Seriously Resistant campaign to get people thinking about how they can ensure antibiotics work for us and future generations. This nationally recognised campaign encourages people to find out how they can make the best use of antibiotics, when they're not needed and gives people a chance to pledge their support.

26. We have a number of resources available for any events you may be running in the community including our 'Doug the Bug' mascot, selfie frames and much more. If you're holding an event and would like to make use of the resources do get in touch [Leedsccg.comms@nhs.net](mailto:Leedsccg.comms@nhs.net)

27. Find out more and show your support [www.seriouslyresistant.com](http://www.seriouslyresistant.com)

### **Looking out for our neighbours**

28. We're very proud to be supporting West Yorkshire and Harrogate Health and Care Partnership's community campaign 'Looking out for our neighbours' with the latest phase focusing on helping prevent loneliness and social isolation this winter.
29. This phase builds on the success of the campaign earlier this year when local people carried out over 46,000 acts of kindness in their local neighbourhoods across Bradford district and Craven; Calderdale, Harrogate, Kirklees, Leeds and Wakefield. 72% of people believed that the campaign has made a positive difference to their neighbours' wellbeing and now the Partnership wants to encourage even more people to get involved.
30. Get involved today and download lots of useful resources, including winter warmer recipes to share with someone nearby, [www.ourneighbours.org.uk](http://www.ourneighbours.org.uk)

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**Report of: Head of Community Safety**

**Report to: Inner West Community Committee**

**Report author: Stuart Byrne – Localities Programme Manager**

**Date: 18<sup>th</sup> March 2020**

**To note**

## **Priority Neighbourhood – Update**

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### **Purpose of report**

1. To provide the Inner West Community Committee with an update on the Priority Neighbourhood work in Inner West.

### **Main issues**

2. The attached report is provided at the specific request of the chair of Inner West Community Committee.

### **Recommendations**

3. To note the contents of the report and receive the update.

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**Report of: Shaid Mahmood - Chief Officer Communities**

**Report to: Inner West Community Committee: Armley; Bramley & Stanningley; and Kirkstall.**

**Report author: Stuart Byrne (0113 3367635)**

**Date: 18<sup>th</sup> March 2020**

**To Note**

## **New Wortley Priority Neighbourhood Update**

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### **Purpose of report**

1. To update the Inner West Community Committee on the work being undertaken within the New Wortley Priority Neighbourhood and the 'Big Asks' that have been put forward to the Neighbourhood Improvement Board, in relation to improving this area.

### **Main issues**

#### **2. Background Information**

3. In the autumn of 2016, New Wortley saw a dramatic escalation of the levels of youth crime and ASB as well as minor assaults on new communities, in particular, the Eastern European community. There was a need for an immediate partnership response with a new approach that could teach us how we would tackle long standing and difficult issues in our priority neighbourhoods. This coincided with the council's review of locality working, which agreed a corporate focus on the most deprived neighbourhoods in the city.
4. There are 1,841 people living in New Wortley, equally split between male and female. However, the age profile is younger than both the city and the national average, with significantly lower numbers of older people. Despite the perception of New Wortley as a predominantly white working class area, the proportion of the community from a minority ethnic background is higher than the city average, at 26.6% of the population. 14.6% of households also have no-one with English as their main language.

5. Claimant count is three times the average for Leeds and, at 49%, children living in low income families is two and a half times the city average. Crime is more than double the Leeds average, with crime rates per type higher for all domains except shoplifting than those for Leeds, with ASB and Violence and sexual offences particularly high. Further detail is included at Appendix 1.
6. A Core Team was established in December 2016, to take a pathfinder project forward. The initial focus of the partnership was to respond to the issues raised, relating to crime and anti-social behaviour. Partners involved included Leeds City Council, Police, NHS, third sector and community representatives. Citizen engagement, involvement and the co-production of new ideas and ways of working with the wider community are central to the working arrangements so that we develop enterprising communities able to do more for themselves and for others.
7. Alongside this, the Communities Team worked with New Wortley residents and local connectors through the New Wortley Community Centre, Residents Association and the Our Place partnership to look at how we could better work together to co-produce local solutions around these issues and build relationships with the local community. Representatives from the community and the community centre agreed to be part of the Core Team to help drive local action.
8. The Core Team developed a local action plan (attached at Appendix 2), which incorporates five key themes to help focus programmes of work. These themes are:
  - Children and Young People
  - Community Voice
  - Employment, Skills & Welfare
  - Health & Wellbeing
  - Safer, Cleaner, Greener
9. New Wortley had a strong asset base to build from both in terms of physical and community aspect; New Wortley Community Association, Thornton Medical Centre, 'the New Models of Care' group (which has latterly become the Local Care Partnership), the Our Place partnership, New Wortley Tenants and Residents Association and over 50 community volunteers/community connectors. However, there was a challenge in pooling the assets as a collective resource to better meet local needs.
10. The New Wortley Core Team continues to meet every 6 weeks to bring together partners, monitor progress against agreed actions and ensure there is a collective, joined up approach to work taking place within the priority neighbourhood.
11. In January 2020, the Neighbourhood Improvement Board (NIB), chaired by the Executive Member for Communities, had a focus on the New Wortley. The NIB were provided with an update on the work of the Core Team since its establishment and were also asked to consider a number of 'Big Ask' which the Core Team felt could have a major positive impact upon the area. Details of the information provided to the NIB and the 'Big Asks' that they considered are outlined below.

## 12. Update on Activity

13. There has been a range of activity undertaken against the action plan for New Wortley, a selection of which is highlighted below.
14. **Children and Young Peoples Engagement Mapping** – One of the first agreed activities of the New Wortley Core Team was to identify a ‘Top 10’ list of key children and young people at risk of being drawn into ASB and crime. Using a more intensive collaborative case management approach, we brought the data from wider providers of Children and Young Peoples provision together. Having shared their community data, this identified key individuals and families for collective focus. By doing this in New Wortley we found individuals with needs that were not previously on any services’ radar, while others had multiple interventions from services unaware of each other’s work.
15. This approach has now been used for two years and has recently been reviewed by the Children & Young People working group. They have found that all identified key individuals and families are now engaging with some form of provision. Even those that are reluctant to work with statutory services are engaging with Third Sector providers such as New Wortley Community Centre and BARCA.
16. **Closure and demolition of a Wellington Stores** - to regain community confidence through quick action, a decision was taken to close a shop on the estate which was a focus for ASB and crime. This shop was boarded up within weeks and later demolished. Injunctions were also taken out against known repeat youth offenders.
17. **Bonfire Action Plan** – A further early action delivered within a short space of time through this team was a multi-agency bonfire action plan for inner west, which included an enhanced offer of provision by services to cover the two weeks during that period. The offer included an increase in youth provision, visible mobile CCTV, promotion of organised bonfires, regular clean ups and removal of any loose rubble.
18. **Transition Programme** – A transition programme was developed between the local primary school, Youth Service and the Inner West cluster, supporting vulnerable Year 6 pupils move to high school. This proved very successful and continues to be supported.
19. **Public Health Employment Project** – The employability project provided a successful additional resource to the services already running at New Wortley Community Centre. It provided one to one support to service users and volunteers looking to gain employment and training to enhance their skills, lifestyle and overall wellbeing. The project supported service users working with a support worker on CV writing, job applications, employability skills and goal setting for improving career prospects. The programme saw users gain a mix of full and part time positions in various different roles with one opening their own take away business. Two are now volunteering at least 3 days a week and waiting to hear on recent job applications. Another is now completing a Diploma in Electric installation and two others are working towards getting work ready and setting small achievable goals to get back into a working routine after ill health.

20. **Community Voice** – The New Wortley Core Team recognised the need to find out more from residents on how they feel about where they live, what they felt were the priorities and also what were the strengths. We also wanted to look at how the work we were undertaking in these areas was perceived and if local people felt the benefits of the changes being made. We felt it would be useful to have the soft data to inform decision making in conversation with other services around priorities.

21. **Priority Neighbourhood Surveys** – are now being done as part of the annual home visits by Housing Leeds with more being done directly online, and via partners at events etc. The same survey is being used in Boggart Hill in Seacroft, which will provide some comparison of 2 priority neighbourhoods. The analysis should provide some useful information on assets, issues, employment and how residents currently access information and their preferred options. These surveys will be repeated yearly and provide comparison data.

22. **Information Handbook** – We have also produced a Welcome Pack for New Wortley utilising the template and learning from Boggart Hill. This is available for all new residents at the sign up process to help familiarise them with information, support and guidance available to them locally. The document has also been delivered to all households in the area to ensure they are aware of the local services on offer.

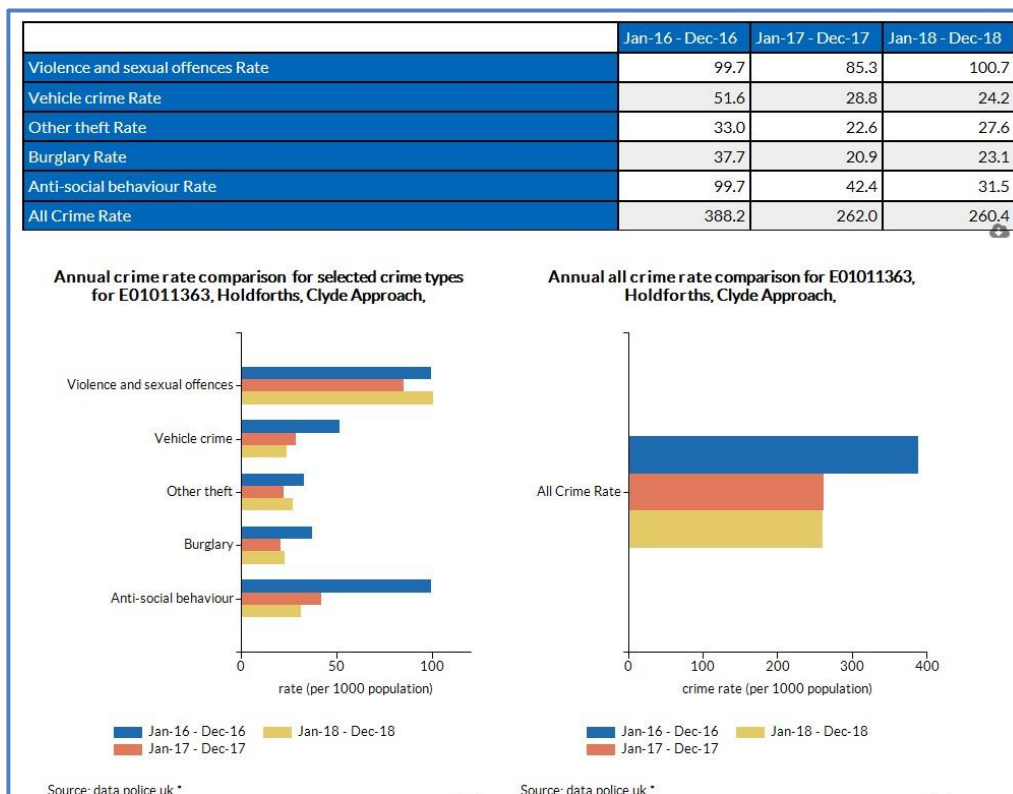
23. **Pop Up Hub Services** – There has been a move to more local face-to-face outreach service delivery, with Armley Hub staff delivering pop up provision from partner venues in new Wortley and Children's and youth service staff undertaking local NEET sweeps and connecting with young people on the street. Adult Social Care innovation site for developing ABCD approaches to strength base social care is also using New Wortley Community Centre.

#### **24. Successes and Challenges**

25. As can be seen from the information above, the work of the New Wortley Core Team has delivered a range of successes. In addition, the pathfinder:

- Developed governance and accountability that has been mirrored by the core teams in other priority neighbourhoods.
- Spread learning from New Wortley, which has been used in target wards including influencing other partnerships, such as Bramley Our Place.
- Partner agencies have developed better working relationships and are now working well together, to problem solve and develop solutions to a range of challenges.
- Developed better engagement with the community.
- The focus on local engagement has increased trust of residents in partners working locally.

26. A particular success has been around crime and ASB rates. With a focus on disruption and diversionary activity for young people, overall, since 2016, comparative crime rates over time have fallen. ASB has particularly fallen, with a 68% reduction. However, violence and sexual offences still remain high.



27. However, alongside the progress being made and the range of successes, there are a number of challenges that hold back progress in New Wortley:

- There is a lack of Third Sector partners operating in the New Wortley area. This has led to an over reliance on New Wortley Community Centre and pressure on them to deliver ever more activity.
- The area also continues to be home to a high concentration of vulnerable groups, with the complex challenges this brings.
- There is a lack of forward investment plans for the area, such as in the Capital Programme or S106 investment.
- Competing priorities for Services

28. The underlying issues of anti-social behaviour, drug dealing and intimidating behaviours from a few problematic families continues to be a significant challenge that is preventing communities from engaging and reporting concerns. Although, there have been some quick wins and some new approaches are being trialled, longer term solutions are not so easily identifiable and needs further consideration and leadership support to do things differently and promote a 'can-do' approach.

## 29. Current position and the 'Big Asks'

30. The overall request to the Neighbourhood Improvement Board is to develop a masterplan for New Wortley which looks at both place shaping and community wellbeing – This includes 'Big Ask' around the following five themes:

- Connectivity
- Improved environment
- Play & greenspaces

- Community safety & drugs
- Employment & skills



### **Connectivity**

Despite being less than a mile from the city centre, New Wortley feels remote and cut off from all the opportunities this affords. The Armley Gyratory, major arterial roads, the railway, river and canal, all combine to form a formidable barrier for residents

#### **The Ask**

- **Use the remodelling Armley Gyratory to improve connectivity of New Wortley to the city and its opportunities.**



### **Improved Environment**

Although issues such as fly tipping, graffiti and overgrown greenspace have reduced, the general appearance and quality of the public realm and greenspace in New Wortley remains tired. Investment in the public realm, such as in Little London, has shown the positive impact on wellbeing and local behaviours.

#### **The Ask**

- **Identify a programme of investment to improve the exterior boundaries of the housing stock and surrounding environment.**



### **Play & Greenspace**

The local community often cite in its engagement that there is a lack of play provision, particularly for younger children in New Wortley.

#### **The Ask**

- **Invest in play for young people (particularly under 8s) and increased use of Jailey Field greenspace.**



### **Community Safety & Drugs**

The underlying issues of anti-social behaviour, drug dealing and other intimidating behaviours from problematic families continues to be the main challenge, preventing engaging and reporting. Although, there have been some successes, longer term solutions are not easily identifiable and much of what has been delivered is not necessarily different or transformational and needs further consideration and leadership support to do things differently and promote a 'can-do' approach.

#### **The Ask**

- **Develop a drugs reduction strategy and intervention plan for the area which looks at the problem holistically.**



### **Employment**

Dispite the proximity to the city centre and British Gas having a training base within New Wortley, large anchor organisations do not engage or connect locally.

#### **The Ask**

- **Develop a strategy for citywide organisations as anchors to deliver targeted employment opportunities locally within New Wortley.**

## **31. Corporate considerations**

### **a. Consultation and engagement**

Consultation and engagement are central to the work of Core Team in New Wortley, with Community Voice identified as one of the five themes of its action plan. Both local Elected Members and residents are members of the Core Team and a consultation and engagement plan forms part of the work programme.

### **b. Equality and diversity / cohesion and integration**

All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that projects and process for funding of projects complies with all relevant policies and legislation.

### **c. Council policies and city priorities**

Projects and programmes of work that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds 2011 – 30
- Best City Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Leeds Inclusive Growth Strategy

### **d. Resources and value for money**

The council's review of locality working agreed a corporate focus on the most deprived neighbourhoods in the city and aimed to bring the benefits of a prosperous city to its areas of greatest need. This was done at a time of austerity and recognized the need to realign existing services and 'do things differently' in these areas, not create additional demand on resources.

### **e. Legal implications, access to information and call in**

There are no legal implications or access to information issues. This report is not subject to call in.

### **f. Risk management**

Risk implications and mitigation are considered on all projects. Projects are assessed to ensure they are able to deliver the intended benefits.

## **Conclusion**

32. Much work has been undertaken in the New Wortley Priority Neighbourhood, helping to address a number of the original challenges that the area faced. The Core Team and the action plan it has developed has created a framework for delivering coordinated activity within the area. However, what has made a real difference is the building of stronger relationships and partnerships locally that has led to some sustainable 'wins' and in turn built community confidence and engagement. The challenge going forward is maintaining community engagement and confidence, whilst developing longer term improvement plans.

## **Recommendations**

33. The Inner West Community Committee are asked to:

- Note the work being undertaken within the New Wortley Priority Neighbourhood.
- Note the 'Big Asks' that have been put forward to the Neighbourhood Improvement Board, in relation to improving this area.





**Report of:** Head of Stronger Communities

**Report to:** Inner West Community Committee  
[Armley, Bramley & Stanningley, Kirkstall]

**Report author:** Karen McManus 0113 5350727

**Date:** 18<sup>th</sup> March 2020 For decision

## Inner West Community Committee - Finance Report

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### Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2019/20.

### Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.

7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Inner West Community Committee this means that the money for the Armley, Bramley & Stanningley, Kirkstall wards will be administered by the Inner West Community Committee.
9. It was agreed at Inner West Community Committee on the 20<sup>th</sup> June 2018 that CIL monies for Armley, Bramley & Stanningley, Kirkstall would go where it is needed across the Inner West Community Committee area, to be decided by the elected members of the Inner West. Members will have mindfulness of the area where development is and local sensitivity around this.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Community Committee. Alongside the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.
14. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when the following 'minimum conditions' have been satisfied:
  - a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;

- b. a delegated decision must have support from a majority of the Community Committee elected members represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors), and;
- c. details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for members' information.

15. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

### Wellbeing Budget Position 2019/20

16. The total revenue budget approved by Executive Board for 2019/20 was **£169,170**.

**Table 1** shows a carry forward figure of **£134,682** which includes underspends from projects completed in 2018/19. **£57,459** represents wellbeing allocated to projects in 2018/19 and not yet completed. The total revenue funding available to the Community Committee for 2019/20 is therefore **£246,393**. A full breakdown of the projects approved or ring-fenced is available on request.

17. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

18. The Community Committee is asked to note that there is currently a remaining balance of **£39,233**. A full breakdown of the projects is listed in Table 1 and is available on request.

**TABLE 1: Wellbeing revenue 2019/20**

	£
<b>INCOME: 2019/20</b>	<b>£169,170</b>
<b>Balance brought forward from previous year</b>	<b>£134,682</b>
<b>Less projects brought forward from previous year</b>	<b>£57,459</b>
<b>TOTAL AVAILABLE: 2019/20</b>	<b>£246,393</b>

Ward Projects	£	Ward Split		
		Armley £84,461	Bramley & Stanningley £77,439	Kirkstall £84,493
Small Grants & Skips	<b>£6,000</b>	£2,000	£2,000	£2,000
Community Engagement	<b>£1,500</b>	£500	£500	£500
Priority Neighbourhoods	<b>£3,000</b>	£1,000	£1,000	£1,000
Kirkstall Matters Magazine 2019/20	<b>£1,900</b>			£1,900
Leeds Little Free Library Armley	<b>£1,000</b>	£1,000		
Fairfield Community Centre	<b>£10,000</b>		£10,000	
Festive Lights	<b>£4,244</b>	£2,500	£1,744	
CLLD Match Funding	<b>£9,000</b>	£3,000	£3,000	£3,000

Two Family Fun Activity Days & Assault Course Challenge rebuild	<b>£2,920</b>	£973.33	£973.33	£973.34
Targeted Holiday Diversionary Activities	<b>£1,466.66</b>		£733.33	£733.33
Music From The Attic - Kirkstall	<b>£3,600</b>			£3,600
Irish arts and cultural activities and events in Kirkstall and Armley 2019-20	<b>£925</b>	£462.50		£462.50
Inner West CCTV	<b>£3,000</b>		£2,000	£1,000
Youth Summit	<b>£1,500</b>	£500	£500	£500
Summer Holiday Targeted Provision – Inner West	<b>£1,200</b>	£400	£400	£400
Armley Festival 2019	<b>£2,750</b>	£2,750		
Armley Festive Lights Switch On Event 2019	<b>£6,328.45</b>	£6,328.45		
Game Safety Course	<b>£7,635</b>		£7,635	
Armley park events 2019	<b>£2,000</b>	£2,000		
Defibrillator	<b>£2,000</b>	£2,000		
Bramley Festival	<b>£4,000</b>		£4,000	
Bramley's Christmas Light Switch On 2019	<b>£3,071</b>		£3,071	
Go Wild Bramley	<b>£5,000</b>		£5,000	
Bramley Fall Park Measured Mile	<b>£1,500</b>		£1,500	
Sassy Divas Leeds	<b>£1,260</b>		£1,260	
Kirkstall Art Trail 2019	<b>£3,600</b>			£3,600
Kirkstall Festival	<b>£5,500</b>			£5,500
Children's Champion Project	<b>£4,250</b>			£4,250
#GreeningGreyBritain	<b>£650</b>			£650
Festive Light Display	<b>£5,000</b>			£5,000
Kirkstall planting	<b>£700</b>			£700
Kirkstall Youth Group	<b>£8,021.25</b>			£8,021.25
Spenn Lane Youth Group	<b>£8,662.50</b>			£8,662.50
Barley Mow Project	<b>£1,000</b>		£1,000	
Celebrate World Circus Day	<b>£3,017</b>			£3,717
Craggside Rec CCTV	<b>£3,221</b>			£3,221
Leeds Little Free Library Kirkstall	<b>£2,000</b>			£2,000
Money Buddies	<b>£7,757.44</b>	£5171.44		£2,586
Positive Futures	<b>£4,210</b>		£4,210	
Kirkstall Community Cinema	<b>£2,550</b>			£2,550
Outdoor Summer Cinema	<b>£16,849</b>	£5,616.33	£5,616.33	£5,616.34
Tackling Noise Nuisance	<b>£750</b>			£750
Food Frenzy	<b>£2,000</b>	£1,000	£1,000	
Defibrillator Awareness Training	<b>£240</b>	£240		
Armley In Bloom	<b>£4,000</b>	£4,000		
Bramley After School Hub Klub	<b>£3,128.18</b>		£3,128.18	
Portable Defibrillators	<b>£3,104</b>	£3,104		
Broadlea Tea Time Club	<b>£3,891</b>		£3,891	
Bramley Youth Group	<b>£1,100</b>		£1,100	
One Stop Shop Project	<b>£6,000</b>			£6,000
Wythers Community Development – The 'Greenhouse' project	<b>£5,000</b>	£5,000		
Young people-led participative research / social action project	<b>£2,500</b>		£4,850	
Victoria Park Traffic Calming	<b>£6,000</b>	£6,000		
Period Poverty	<b>£1,500</b>	£500	£500	£500

Trinity Network Dewsbury Road Kitchen New Cookers Necessity	<b>£1,150</b>	£1,150		
Wellbeing Project	<b>£1,000</b>	£1,000		
Abbey Mills Event	<b>£1,000</b>			£1,000
Bramley Obesogenic-Food Environment Study	<b>£2,000</b>		£2,000	
New Wortley Community Association – Centre Improvements	<b>£3,000</b>	£3,000		
Scrap Art Project Bramley	<b>£2,724</b>		£2,724	
Scrap Art Project Armley & Kirkstall	<b>£5,448</b>	£2,724		£2,724
<b>Balance remaining (Total/Per ward)</b>	<b>£39,233</b>	<b>£22,814</b>	<b>£6,094</b>	<b>£10,325</b>

## **Wellbeing and Capital projects for consideration and approval from 2019/20 budget**

19. The following projects are presented for members consideration:

20. **Wellbeing Project Title:** Changing Room Interiors

**Name of Group or Organisation:** Wortley Football Club

**Amount Proposed from Wellbeing Budget:** £1,000

**Wards Covered:** Armley

**Project Description:** Wortley FC are seeking funding to purchase materials for joinery, electrical, plumbing, plastering, flooring and decorating to complete the interiors of the building.

**Community Committee Priorities:** Best City for Health & Wellbeing, Best City for Communities

21. **Wellbeing Project Title:** Fairfield Family Cookery Club

**Name of Group or Organisation:** Flourishing Families

**Amount Propose from Wellbeing Budget:** £5,634.94

**Wards Covered:** Bramley & Stanningley

**Project Description:** To run a family cookery club as part of the Bramley Our Place partnership. The Cookery Club will address the challenge of poor nutrition, obesity and poor diet. Healthy recipes will be presented in simple-to-read form to help overcome literacy challenges faced by parents. Participants will work together with our mentoring team who promote growth in self-esteem, teamwork, positive supportive relationships and healthy diets.

**Community Committee Priorites:** Best City for Health & Wellbeing, Best City for Children & Young People, Best City for Communities

## **Wellbeing and Capital projects for consideration and approval from 2020/21 budget**

22. The following projects were recommended for Members' consideration following the funding round on 4<sup>th</sup> March 2020:

23. **Wellbeing Project Title:** Small Grants & Skips

**Name of Group or Organisation:** Communities Team

**Amount proposed from Wellbeing Budget:** £6,000

**Wards covered:** All Inner West (£2,000 per ward)

24. **Wellbeing Project Title:** Community Engagement  
**Name of Group or Organisation:** Communities Team  
**Amount proposed from Wellbeing Budget:** £1,500  
**Wards covered:** All Inner West (£500 per ward)
25. **Wellbeing Project Title:** Priority Neighbourhoods  
**Name of Group or Organisation:** Communities Team  
**Amount proposed from Wellbeing Budget:** £3,000  
**Wards covered:** All Inner West (£1,000 per ward)
26. **Wellbeing Project Title:** Youth Summit  
**Name of Group or Organisation:** Communities Team  
**Amount Proposed from Wellbeing Budget:** £1,500  
**Wards Covered:** All Inner West (£500 per ward)
27. **Wellbeing Project Title:** Inner West CCTV  
**Name of Group or Organisation:** Leeds Watch  
**Amount Proposed from Wellbeing Budget:** £3,000  
**Wards Covered:** Bramley & Stanningley (£2,000) Kirkstall (£1,000)
28. **Wellbeing Project Title:** Armley Festival  
**Name of Group or Organisation:** Armley Action Team  
**Amount Proposed from Wellbeing Budget:** £5,000  
**Wards Covered:** Armley
29. **Wellbeing Project Title:** Bramley Festival  
**Name of group or Organisation:** Friends of Bramley Festival  
**Amount Proposed from Wellbeing Budget:** £4,000  
**Wards Covered:** Bramley & Stanningley
30. **Wellbeing Project Title:** Kirkstall Festival  
**Name of Group or Organisation:** Kirkstall Festival  
**Amount Proposed from Wellbeing Budget:** £5,000  
**Wards Covered:** Kirkstall
31. **Wellbeing Project Titile:** Armley & Bramley Festive Lights  
**Name of Group or Organisation:** Leeds Lights  
**Amount Proposed from Wellbeing Budget:** £4,282  
**Wards Covered:** Armley (£2,530) Bramley & Stanningley (£1,752)
32. **Wellbeing Project Titile:** Kirkstall Festive Light Display  
**Name of Group or Organisation:** Kirkstall Village Action Group  
**Amount Proposed from Wellbeing Budget:** £5,000  
**Wards Covered:** Kirkstall

33. **Wellbeing Project Title:** Armley Festive Lights Switch On Event 2020  
**Name of Group or Organisation:** LCC – Breeze Team  
**Amount Proposed from Wellbeing Budget:** £6,610  
**Wards Covered:** Armley
34. **Wellbeing Project Title:** Bramley Community Christmas Light Switch On 2020  
**Name of Group or Organisation:** Bramley Light Project  
**Amount Proposed from Wellbeing Budget:** £3,386  
**Wards Covered:** Bramley & Stanningley
35. **Wellbeing Project Title:** Community Events in Armley and Gott's Park  
**Name of Group or Organisation:** Friends of Armley and Gott's Park  
**Amount Proposed from Wellbeing:** £2,480  
**Wards Covered:** Armley
36. **Wellbeing Project Title:** Two Family Fun Activity Days & New Activity equipment  
**Name of Group or Organisation:** West Leeds Activity Centre  
**Amount Proposed from Wellbeing:** £5,289  
**Wards Covered:** All Inner West (£1,763 per ward)
37. **Wellbeing Project Title:** Summer Holiday Targeted Provision  
**Name of Group or Organisation:** LCC – Youth Service  
**Amount Proposed from Wellbeing:** £1,200  
**Wards Covered:** All Inner West (£400 per ward)
38. **Wellbeing Project Title:** Woodbridges Youth Group  
**Name of Group or Organisation:** The Cardigan Centre  
**Amount Proposed from Wellbeing:** £8842.75  
**Wards Covered:** Kirkstall
39. **Wellbeing Project Title:** Spen Lane Youth Group  
**Name of Group or Organisation:** The Cardigan Centre  
**Amount Proposed from Wellbeing:** £8912.50  
**Wards Covered:** Kirkstall
40. **Wellbeing Project Title:** Leeds Irish Arts Foundation. Community Participation & Learning Programme  
**Name of Group or Organisation:** Leeds Irish Arts Foundation  
**Amount Proposed from Wellbeing:** £925 (£462.50 Armley & Kirkstall)  
**Wards Covered:** Armley & Kirkstall
41. **Wellbeing Project Title:** Fairfield Community Centre  
**Name of Group or Organisation:** Fairfield Community Centre  
**Amount Proposed from Wellbeing:** £5,000  
**Wards Covered:** Bramley & Stanningley



42. **Wellbeing Project Title:** Cragside Rec CCTV  
**Name of Group or Organisation:** Leeds Watch  
**Amount Proposed from Wellbeing:** £1,282.50  
**Wards Covered:** Kirkstall
43. **Wellbeing Project Title:** VE/VJ Day  
**Name of Group or Organisation:** Communities Team  
**Amount Proposed from Wellbeing:** £1,500 (£500 per ward)  
**Wards Covered:** All Inner West
44. **Wellbeing Project Title:** Ley Lane CCTV  
**Name of Group or Organisation:** Leeds Watch  
**Amount Proposed from Wellbeing:** £2,000  
**Wards Covered:** Armley
45. **Wellbeing Project Title:** Bramley Mums Get Active  
**Name of Group or Organisation:** Bumps & Babes (Natal Health CIC)  
**Amount Proposed from Wellbeing:** £7,250  
**Wards Covered:** Bramley & Stanningley
46. **Wellbeing Project Title:** Youth View and Online Safety  
**Name of Group or Organisation:** Geeks Room CiC  
**Amount Proposed from Wellbeing:** £9,025 (£4,512.50 Armley & Bramley & Stanningley)  
**Wards Covered:** Armley, Bramley & Stanningley
47. **Wellbeing Project Title:** Grafter's Space: A Collaborative Networking Event for Creatives  
**Name of Group or Organisation:** Graft Collaborative CIC  
**Amount Proposed from Wellbeing:** £650  
**Wards Covered:** Armley
48. **Wellbeing Project Title:** New Wortley Festival  
**Name of Group or Organisation:** New Wortley Community Centre  
**Amount Proposed from Wellbeing:** £1,500  
**Wards Covered:** Armley
49. **Wellbeing Project Title:** Come out to play .....Fun Activities for the community  
**Name of Group or Organisation:** New Wortley Community Centre  
**Amount Proposed from Wellbeing:** £2,550  
**Wards Covered:** Armley
50. **Wellbeing Project Title:** Meeting Point  
**Name of Group or Organisation:** Christ Church Armley Community Projects Ltd  
**Amount Proposed from Wellbeing:** £2,370  
**Wards Covered:** Armley

51. **Wellbeing Project Title:** Kirkstall Valley Development Trust Events  
**Name of Group or Organisation:** Kirkstall Valley Development Trust  
**Amount Proposed from Wellbeing:** £5,000  
**Wards Covered:** Kirkstall
52. **Wellbeing Project Title:** Kirkstall Youth Band  
**Name of Group or Organisation:** Headingley & Kirkstall Youth Band  
**Amount Proposed from Wellbeing:** £1,250  
**Wards Covered:** Kirkstall
53. **Wellbeing Project Title:** Hollybush Wellbeing in Wellies  
**Name of Group or Organisation:** The Conservation Volunteers – Hollybush Conservation Centre  
**Amount Proposed from Wellbeing:** £8,000 (£3,000 Armley, Bramley & Stanningley, £2,000 Kirkstall)  
**Wards Covered:** All Inner West
54. **Wellbeing Project Title:** Leeds West Academy Youth Support Worker  
**Name of Group or Organisation:** The Cardigan Centre  
**Amount Proposed from Wellbeing:** £6,779.18  
**Wards Covered:** Bramley & Stanningley
55. **Wellbeing Project Title:** Armley Park Cycling Pop Up  
**Name of Group or Organisation:** Active Leeds  
**Amount Proposed from Wellbeing:** £5,000  
**Wards Covered:** Armley
56. **Wellbeing Project Title:** Leeds LGBT+ Sport Fringe Festival 2020  
**Name of Group or Organisation:** LGBT+ Sport Fringe Festival  
**Amount Proposed from Wellbeing:** £2,000 (£666.66 per ward)  
**Wards Covered:** All Inner West
57. **Wellbeing Project Title:** Kirkstall Planters  
**Name of Group or Organisation:** Communities Team  
**Amount Proposed from Wellbeing:** £605  
**Wards Covered:** Kirkstall
58. **Wellbeing Project Title:** Food Frenzy  
**Name of Group or Organisation:** Feel Good Factor  
**Amount Proposed from Wellbeing:** £1, 773 (£886.50 Armley, Bramley & Stanningley)  
**Wards Covered:** Armley, Bramley & Stanningley

59. **Wellbeing Project Title:** Go wild (Healthy Holiday)  
**Name of Group or Organisation:** Groundwork Leeds  
**Amount Proposed from Wellbeing:** £4,725  
**Wards Covered:** Bramley & Stanningley
60. **Wellbeing Project Title:** Inspired  
**Name of Group or Organisation:** Barca Leeds  
**Amount Proposed from Wellbeing:** £1,705  
**Wards Covered:** Bramley & Stanningley
61. **Wellbeing Project Title:** Breeze Saturday Night Project (BSNP) at Armley Leisure Centre  
**Name of Group or Organisation:** Breeze  
**Amount Proposed from Wellbeing:** £8,000  
**Wards Covered:** Armley
62. **Wellbeing Project Title:** Money Buddies – Bramley  
**Name of Group or Organisation:** Burmantofts Community Projects  
**Amount Proposed from Wellbeing:** £1,535  
**Wards Covered:** Bramley & Stanningley
63. **Wellbeing Project Title:** Samba Drumming Sessions  
**Name of Group or Organisation:** Rock School UK  
**Amount Proposed from Wellbeing:** £9,510 (£3,170 per ward)  
**Wards Covered:** All Inner West
64. **Wellbeing Project Title:** SID: Pudsey Police Station  
**Name of Group or Organisation:** West Yorkshire Police  
**Amount Proposed from Wellbeing:** £1,850 (£666.66 per ward)  
**Wards Covered:** All Inner West

### **Youth Activity Fund projects for consideration and approval from 2020/21 budget**

65. The following projects were recommended for Members' consideration following the funding round on 4<sup>th</sup> March 2020:
66. **YAF Project Title:** 20 years of DAZL Community Cohesion Project  
**Name of Group or Organisation:** Dance Action Zone Leeds  
**Amount Proposed from YAF:** £3,052.50 (£1,526.25 Bramley & Stanningley & Kirkstall)  
**Wards Covered:** Bramley & Stanningley, Kirkstall
67. **YAF Project Title:** Inner West Gaming Club  
**Name of Group or Organisation:** Leeds Youth Service  
**Amount Proposed from YAF:** £2,640 (£880 per ward)  
**Wards Covered:** All Inner West

68. **YAF Project Title:** Armley community Murals Project – Young artists of Armley  
**Name of Group or Organisation:** Assembly House  
**Amount Proposed from YAF:** £900  
**Wards Covered:** Armley
69. **YAF Project Title:** Mini Breeze / Breeze in the Park (BIP)  
**Name of Group or Organisation:** Leeds City Council Breeze Team  
**Amount Proposed from Wellbeing:** £10,800 (£3,600 per ward)  
**Wards Covered:** All Inner West
70. **YAF Project Title:** Armley Basketball Project @ Dixons Unity Academy  
**Name of Group or Organisation:** Leeds Youth Service in partnership with PE Partnerships and Swallow Hill Community College  
**Amount Proposed from YAF:** £1,400  
**Wards Covered:** Armley
71. **YAF Project Title:** Digital Stories using Spheros  
**Name of Group or Organisation:** Leeds Libraries  
**Amount Proposed from YAF:** £4,901.79 (£2,451 Armley, Bramley & Stanningley)  
**Wards Covered:** Armley, Bramley & Stanningley

### **Small Grant projects for consideration and approval from 2020/21 Small Grants & Skips budget**

72. The following small grant projects are presented for members consideration and approval:

73. **Small Grant Project Title:** A Midsummer Night's Showcase in Bramley Park  
**Name of Group or Organisation:** Front Room Productions  
**Amount Proposed:** £500  
**Wards Covered:** Bramley & Stanningley

**Project Description:** This project will consist of two strands: 1) Our Summer production at Temple Newsam Estate, an abridged and accessible adaptation of A Midsummer Night's Dream (AMND) performed in the Walled Garden (funded by Arts Council England). 2) Pop-up performances of our hour-long Shakespearean highlights show A Midsummer Night's Showcase (Showcase) in the weeks leading up to AMND, performed in a series of public parks across Leeds – including Bramley Park.

We are asking the Community Committee for some support towards the Showcase strand of this project, which will be rehearsed and performed as part of the wider, six-week project to take place in Leeds over Summer 2020.

Showcase will be performed in the lead up to our production of A Midsummer Night's Dream; pop up performances will take place in public spaces and will be free to attend:

- Saturday 4th July 2020, Bramley Park, 2pm & 5pm

**Community Committee Priorities:** Best City for Health & Wellbeing, Best City for Children & Young People and Best City for Communities' themes.

74. **Small Grant Project Title:** Meno Health

**Name of Group or Organisation:** TBC

**Amount Proposed:** £500

**Wards Covered:** Bramley & Stanningley

**Project Description:** Peer support and exercise classes targeting women experiencing perimenopause and post menopause symptoms. Exercise tailored to specific needs in relation to oestrogen reduction supporting flexibility, bone density and general well being. Peer support in relation to gaining insight into some of the symptoms that may be in relation to hormonal change.

**Community Committee Priorities:** Best City for Health & Wellbeing

75. **Small Grant Project Title:** Let's Talk

**Name of Group or Organisation:** Russian Speak Group for Children

**Amount Proposed:** £500

**Wards Covered:** Armley & Bramley

**Project Description:** This project will support their members that include parents and children to talk about issues of everyday life that worries them and make them depressed, many of their members suffer from social isolation and social exclusion.

**Community Committee Priorities:** Best City for Health & Wellbeing

76. **Small Grant Project Title:** Youth & Community Programme at Prince Phillip Centre

**Name of Group of Organisation:** PHAB

**Amount Proposed:** £648.70

**Wards Covered:** All Inner West

**Project Title:** The grant will be used for the Prince Phillips PHAB club management who are all volunteers to provide a professional youth and community team leader and a second professional worker/lecturer/tutor or professional entertainment at the PHAB club.

**Community Committee Priorities:** Best City for Communities

77. **Small Grant Project Title:** Public Liability Insurance for Parent & Tot Group

**Name of Group or Organisation:** Wyther Park Parents & Tots Group

**Amount Proposed:** £140

**Wards Covered:** Armley

**Project Title:** Public Liability insurance is required to safely run the group and help it grow.

**Community Committee Priorities:** Best City for Children & Young People, Best City for Communities

## Monitoring Information

78. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

79. Detailed below is a project update that the Communities Team has received since the last meeting of the Community Committee in November 2019:

**Name of project:** Trinity Network Dewsbury Road Kitchen New Cookers

80. This project was responding directly to the health and safety procedures Trinity Network have in operation for the comfort, safety and wellbeing of those they serve. It was established through their annual kitchens' inspection that the cookers at their Dewsbury Road site needed to be renewed. With the purchase of the new equipment Trinity Network are continuing to provide the hot meals which are so important to those who they serve.

81. The cookers were installed 16th January 2020 and are in use to provide a hot meals service to the members of Armley Helping Hands. 1280 meals are served annually.



## Youth Activities Fund Position 2019/20

82. The total available for spend in Inner West Community Committee in 2019/20, including carry forward from previous year, was **£53,401**.

83. The Community Committee is asked to note that so far, a total of **£49,749** has been allocated to projects, as listed in **Table 2**.

84. The Community Committee is also asked to note that there is a remaining balance of **£4,295** in the Youth Activity Fund.

**TABLE 2: Youth Activities Fund 2019/20**

	Total allocation	Ward Split 8-17 Population		
		Armley	Bramley & Stanningley	Kirkstall
<b>Income 2019/20</b>	<b>£38,500</b>	£12,833	£12,833	£12,834
Carried forward from previous year	<b>£14,901</b>	£5,658	£4,736	£4,507
Total available (including brought forward balance) for schemes in 2019/20	<b>£53,401</b>	£18,491	£17,569	£17,341
Schemes approved in previous year to be delivered this year 2019/20	<b>£11,308</b>	£3,135	£4,595	£3,578
Total available budget for this year 2019/20	<b>£42,093</b>	£15,356	£12,973	£13,764

Projects 2019/20	Amount requested from YAF	Armley	Bramley & Stanningley	Kirkstall
DAZL Bramley & Kirkstall Active Communities Project d projects	<b>£4,290</b>		£2,145	£2,145
Mini Breeze	<b>£10,800</b>	£3,600	£3,600	£3,600
Basketball Sport and Active Lifestyle Project	<b>£1,260</b>	£1,260		
Bramley Cluster Summer Camp	<b>£5,100</b>		£5,100	
Climbing Youth Project	<b>£4,091</b>			£4,091
Breeze Saturday Night Project	<b>£8,000</b>	£8,000		
Activity Programme for 19/20	<b>£4,900</b>	£1,633.33	£1,633.33	£1,633.34
<b>Remaining balance per ward</b>	<b>£3,651</b>	<b>£1,448</b>	<b>£504</b>	<b>£2,342</b>

**Small Grants & Skips Budget 2019/20**

85. At the last Community Committee Funding Round ward members approved a small grants & skips budget of **£6,000**. There is currently a remaining balance of £0. Approved projects are detailed in **Table 3 & Table 4**.

**TABLE 3: Small Grants 2019/20**

Project	Organisation/Dept	Amount requested
New Wortley Festival - 2019	New Wortley Community Association	£500
Community Bingo	Swinnow Community Centre	£215.42

Replanting existing Armley Town Street planters	Armley Town Team / LCC In Bloom	£310
PHAB	PHAB	£265.21
Isolated Older Peoples Street Party and Christmas meal	Abbey House Museum LCC	£500
Community litter kit	Cleaner Neighbourhoods Team (West)	£248.04
Igbo Union Family Fund Day August 2019	Igbo Union Yorkshire, Northern England	£114.07
Holiday Play Schemes for children with disabilities.	Aireborough Supported Activities Scheme	£135.22
New Wortley Wellbeing Weekend - 2019	New Wortley Community Association	£500
Sport and Active Lifestyles Fair	Active Leeds	£250
O, Art Thy Heritage Traders Sings	Cultural Arts Business start-up Christmas Exhibition	£55.38
Leeds Mindfulness Co-operative	Leeds Mindfulness Co-operative	£200
Reducing drug dealing in Armley Town Centre	LCC Communities Team	£500
Wyther Park Parents and tots group	Wyther Park Parents and tots group	£300
Public Liability Insurance to cover ongoing projects	Bramley Care Bears	£166.48
<b>Total spent so far 2019/20:</b>		<b>£4,259.82</b>

**TABLE 4: Community Skips 2019/20**

Location of skip	Date	Total amount
Hayleys Field Allotments	24/05/19	£298.32
Towers Resident Group	08/07/19	£175.16
New Wortley Community Association	22/07/19	£149.16
New Wortley Community Centre	24/10/19	£149.16
New Wortley Community Centre	09/01/2020	£168.19
New Wortley Community Centre	27/01/2020	£149.16
Kirkstall Housing Office	20/02/2020	£705.13
<b>Total spent so far 2019/20:</b>		<b>£1794.28</b>

**Capital Budget 2019/20**



86. The Inner West Community Committee has a capital budget of **£7,680.43** available to spend, as a result of new capital injections in November 2019. Members are asked to note the capital allocation and summarised in **Table 5**.

**TABLE 5: Capital 2019/20**

	£
Remaining Balance March 2019	£20,132.00
Capital Injection March 2019	£12,239.23
<b>Starting totals 2019/20</b>	<b>£32,371.23</b>
Injection November 2019	£4,800.00
<b>Total with November Injection</b>	<b>£37,171.23</b>
Kirkstall CCTV	£10,000
Ball Stop Netting system	£1,990.80
Bramley Fall Park Measured Mile	£3,500
Victoria Park Traffic Calming	£10,000
School Parking Signs	£4,000
<b>Balance remaining</b>	<b>£7,680.43</b>

### **Community Infrastructure Levy (CIL) Budget 2019/20**

87. The Inner West Community Committee is asked to note that there is **£65,615** currently available to spend in the CIL Budget after a recent injection in October 2019. Members are asked to note the capital allocation and summarised in **Table 6**.

**TABLE 6: CIL 2019/20**

<b>Total with 2019 Injection</b>	<b>£114,605</b>
Fairfield Estate Traffic Calming	£38,000
Improvement to New Wortley Community Centre	£8,000
Recycling Point Upgrade (Kirkstall)	£2,990
<b>Balance remaining</b>	<b>£65,615</b>

### **Corporate Considerations**

#### **Consultation and Engagement**

88. The Community Committee has previously been consulted on the projects detailed within the report.

#### **Equality and Diversity/Cohesion and Integration**

89. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

### **Council Polices and City Priorities**

90. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

### **Resources and Value for Money**

91. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

### **Legal Implications, Access to Information and Call In**

92. There are no legal implications or access to information issues. This report is not subject to call in.

### **Risk Management**

93. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

### **Conclusion**

94. The Finance Report provides up to date information on the Community Committee's budget position.

### **Recommendations**

95. Members are asked to note/consider/approve:

- a. Details of the Wellbeing Budget position (Table 1)
- b. Wellbeing proposals for consideration and approval from 2019/20 (paragraph 20-21)
- c. Wellbeing proposals for consideration and approval from 2020/21 (paragraph 23 – 64)
- d. YAF proposals for consideration and approval from 2020/21 (paragraph 66-71)
- e. Small Grant proposals for consideration and approval from 2020/21 (paragraph 73-77)
- f. Monitoring information of its funded projects (paragraph 80-81)
- g. Details of the Youth Activities Fund (YAF) position (Table 2)
- h. Details of the Small Grants Budget (Table 3)
- i. Details of the Community Skips Budget (Table 4)
- j. Details of the Capital Budget (Table 5)
- k. Details of the Community Infrastructure Levy Budget (Table 6)



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**Report of:** Head of Stronger Communities

**Report to:** Inner West Community Committee  
[Armley, Bramley & Stanningley, Kirkstall]

**Report author:** Karen McManus 0113 5350727

**Date:** 18<sup>th</sup> March 2020 To note

## **Inner West Community Committee - Update Report**

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### **Purpose of report**

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

### **Main issues**

Updates by theme:

#### **Children and Young People: Champion Cllr H Bithell, Cllr L Cunningham & Cllr C Gruen**

3. The Inner West Children and Families Sub Group took place on 4<sup>th</sup> February 2020 at New Wortley Community Centre.
4. A presentation on Primary & Secondary school results was given by a LCC officer, alongside this, NHS attended to discuss the childrens dashboard and how referrals are made.
5. The next meeting will be in June, time, date and venue TBC.

## **Environment: Champions Cllr J Illingworth & Cllr A Smart – Update from Chris Chamberlain**

### Bramley / Stanningley and Kirkstall – Zone 14. Team Leader Wayne Tonks

6. In Bramley currently, there are numerous Enforcement investigations on-going, that range from Waste in gardens to Flytipping. With several legal notices being served under the ASB FOR Waste in Garden, three of which are due a decision as to prosecute the owner/resident.
7. There are numerous new bins requests, mainly on Town Street in Bramley, due to the unserviceable state of them, which is awaiting the new financial year to which we hope to replace some more.
8. There has also been several Duty Of Care inspections on Businesses due to complaints received for waste related issues, and legal actions have been taken under the Environmental Protection Act 1990.
9. In Kirkstall currently, the main issues are Bins on the street that causes several letter drops to take place, which can be time consuming work for the Officer, Graffiti issues that we are still trying to discuss solutions with local Councillors and the Police, which is an overspill from Headingley and again overgrown vegetation's.
10. There have been several Duty of Care visits to businesses, mainly due to trade waste issues, that has resulted in actions being taken under both the ASB legislation and EPA 1990.
11. There has also been an arrest of a person on warrant for failing to clear the garden, after legal notices were ignored and the defendant failed to appear at court on the due date. This person is now due to re-appear in the very near future.
12. There is a case pending for Flytipping which is just waiting to see if the Fixed Penalty is paid before taking it further.

### Armley – Zone 13. Senior Team Leader Chris Chamberlain

13. The zone continues to benefit from having 2 allocated Environmental Action Officers. Recruitment for the additional Environmental Action Officer is ongoing with interviews taking place next Friday. This Officer will work within the zone along with the proposed area for the Public Spaces Protection Order (PSPO) in Headingley / Hyde Park and Little London and Woodhouse. The primary work of this Officer potentially is to deal with the PSPO legislation in the 3 areas and cover for any absences.

14. We currently have a vacancy for the Assistant Chargehand despite recruiting to this post in November, Unfortunately the successful candidate was offered another position external to the Council which he accepted. We are at the shortlisting stage of internal recruitment however, it is likely this will be advertised externally due to a lack of suitable candidates. There is also a new vacancy for a mechanical footpath sweeper as a result of retirement with the relevant paperwork being submitted to get permission to fill this as soon as we can. We have had one member of staff on long term sick who has now returned but all staff are now back to full duties. There is still one member of staff on maternity leave.

15. Since the last update, we have built a good working relationship with the New Wortley Community Centre Urban Task Force who we have supported by providing equipment, bags and waste removal. They have completed some really good projects in and around Armley Town St, Mistress Lane and Tong Road. We have also completed some partnership working with the Canals and Rivers Trust who have cut back a large area to remove some bushes and trees which was providing cover for anti-social behavior on the tow path off Canal Road. We removed all of the waste produced for them. The team have been approached by a member of staff from Wellington Place who want to complete some litter picking in and around the Gyratory and New Wortley area. Their first day will be 26th March where up to 25 people will complete a litter pick around the gyratory using kit provided by us. Unfortunately, we haven't been provided with the data from the engagement day so I am unable to update on this.

16. Public Spaces Protection Order (PSPO) work is still ongoing and progress is still good, however we have had to issue a fixed penalty notice for a property on Canal Road for failing to comply with the PSPO and there is a prosecution pending.

17. These are current prosecutions pending:

- Holdforth Close fly tipping – 1st hearing on 5th March.
- Back Barden Place fly tipping – Awaiting a court hearing date.
- The Gang fly tipping – prosecution pack being prepared ready to send to legal.
- Aberdeen Grove waste in garden – FPN issued but not paid so prosecution pack has been prepared. Awaiting court date.
- Gotts Park View waste in Garden. Recently paid an FPN but issues still ongoing. Prosecution pack being prepared.
- Raynville mount – Waste and dog faeces in garden. FPN not paid, prosecution pack being prepared. Work completed in default.
- Town St flytipping – prosecution pack prepared and will be sent to legal shortly

18. Good result with Broad Lane, Spar after several complaints were received regarding litter as a result of their business. They have agreed to make some alterations to the

side of the shop to prevent litter accumulating, routine litter picks for staff in place, ground maintenance visit regularly. Also placed some additional bins in the local area.

19. Oldfield Lane – private land with litter accumulating near to bridge. This has been referred to Network Rail after some confusion over land ownership. This is ongoing.

### **Inner West Environment Sub Group**

20. The next Environment Sub Group is arranged for Thursday 19<sup>th</sup> March @ Fairfield Community Centre 10am – 12pm, an invite has been sent to all members of Inner West, officers from Parks & Countryside, Cleaner Neighbourhoods Team, Waste Services, Highways & Housing will be in attendance to discuss work on going in the Inner West area.

### **Community Safety: Champion Cllr K Ritchie – update from John McKimmings**

21. There are currently 81 open cases within the Inner West area.  
The ward breakdown is:

Armley – 28

Bramley & Stanningley – 32

Kirkstall – 21

22. The predominant case type in this area is noise which accounts for 18 of the active cases. Whilst 9 of these cases are in the Kirkstall ward, none of the cases are linked, and a number of those are attributed to the student population in the Burley area.

23. There are 14 cases relating to threat/use of violence. 9 are within the Bramley/Stanningley Ward area. The only cases that have a linked theme, are a cluster of 5 cases in Bramley which all have an element of abusive/threatening behaviour towards LCC staff.

24. There are 9 cases relating to drug supply/misuse in the inner west area. Cannabis is the main drug issue in this area's cases, however there are 2 of note, relating to Class A supply 1 in Armley, and 1 in Bramley.

25. There are 4 cases classified under Hate Crime. 2 of these cases involve Asian Muslim Victims (Armley and Kirkstall), one is a victim of Asian Chinese origin (Kirkstall) and one in Bramley is a white British victim (accused is Black African).



## 26. Armley

### 27. Proactive monitoring of a suspended possession order relating to a notorious family on the Clyde Estate

Ongoing work being done to tackle the behaviour of 2 young males who are involved in criminality and appear to be involved in Child Exploitation – working with police, Social Care etc.

LASBT Operation Leodis are currently deployed in the Hall Lane area of Armley.

Injunction being pursued against an adult male from the Mistress Lane area for issues of drug supply.

Dealing with an assault issue on Wyther Park View – tenancy action to follow

Housing Caution to be served on female tenant of Armley Ridge Road in relation to abuse of LCC staff.

Dealing with issues relating to youth nuisance on Wyther Park Mount – targeting a resident, perpetrators unknown, liaising with Police and Local Schools.

Working alongside police to look at potential ASB linked to drug use at Burnsall Gardens

Community engagement has been done in areas where we have a number of cases including Wythers, Cedars and Little Scotland. The aim is to increase reporting confidence and see if any supporting evidence available from the community.

## 28. Bramley & Stanningley

### 29. Possession action being pursued at court in relation to threats/aggression towards staff on Broadlea Terrace, Bramley

Injunction being sought in relation to female council tenant on the Broadlea Estate for threatening and abusive behaviour towards Housing Leeds Staff.

Injunction being sought in relation to a male tenant on the Broadlea Estate for threatening his neighbour and LASBT Staff.

Injunction being considered in relation to a male ex-tenant of the Broadlea Estate for threatening and abusive behaviour towards Housing Leeds Staff.

Work ongoing with the community and businesses etc. to identify youths involved in recent spate of incidents of damage and missile throwing around Hough Lane and Bramley Centre – intervention planned with agencies and parents.

2 injunctions gained against a male/female couple believed to be exploiting a vulnerable adult who lacks capacity on Henley View.

2 YOS consultations pending for a male and female who have both breached Youth Injunctions to decide on the appropriate enforcement route. These cases also impact on the Kirkstall area due to behaviour on and around Cardigan Fields, and The Bridge retail area.

30. Kirkstall

31. Possession action ongoing in relation to a council property on Wolesley Road. This case relates to the activities of a number of family members including harassment, general nuisance, intimidating behaviour and criminality in the Burley area.

Community Protection Notice to be served on a council tenant on the Woodbridge Estate in relation to breaches of CPW relating to noise and abusive language.

Neighbourhood Response Team have been involved in assisting Leeds Federated Housing Association in recovering a tenancy in a sheltered complex on the Hawksworth Wood Estate.

S80 abatement notice served on a residential property on Redshaw Road Kirkstall following a large scale organised party which caused disturbance to a wide area, as far afield as the Armley Moor and Astons areas.

LASBT Officers have assisted Housing Colleagues in estate action days on the Sandford and Woodbridge estates.

Injunction in place and being monitored relating to threatening behaviour from a male tenant at Clayton Grange.

### **Enhancing Access to Community Public Access Defibrillators – update from Mike Stevenson**

32. Bramley & Stanningley

33. Bramley & Stanningley ward is set to receive a total of 4 CPAD units through this project. At this current stage there are 3 confirmed locations, with 1 location pending permission. The 3 confirmed locations are as follows, along with installation dates scheduled by Civic Enterprise:

1. Bramley Library – 02.03.2020 08:00
2. Bramley Villagers Club – 03.03.20 08:00
3. Broadlea Community Centre – 13.02.20 08:00

34. For each of these venues, Guardians have been appointed at each location to monitor the condition of the device. The 4th location, currently pending documents is The Old Crown Pub. Once I have these documents I can progress this final venue to installation stage.

35. Armley

36. Armley is set to receive a total of 4 CPAD units through this project. At this current stage there are 3 agreed locations, with 1 pending a decision. The 3 confirmed locations are as follows:

1. New Wortley Community Centre – 09.03.2020 8am
2. Travellers Rest Pub – 10.03.2020 8am
3. Lilac Cohousing – approved, installation date TBC

37. These 3 locations all have had Guardians appointed to check over the device on site each week. The 4th location was discussed as potentially Bramley Working Men's Club. I am still trying to get hold of management there, and will update as soon as possible.

38. Kirkstall

39. Kirkstall is set to receive a total of 4 CPAD units through this project. At this current stage there are 2 agreed locations, which are:

1. Kirkstall Abbey Visitor Centre – approved, installation date tbc
2. New Burley Club – approved, installation date TBC

Both of these venues have Guardians appointed to check over the device once a week.

40. Cardigan Fields area:

- Sheesh mahal – No asbestos report
- Viva Cuba – no asbestos report
- KFC – no permission from head office

41. Bright Horizons Nursery– I am currently speaking with Bright Horizons nursery on Kirkstall Rd as an option. They are directly opposite Cardigan Fields and are very interested in having one on their Kirkstall Rd wall. Currently pursuing permission from head office.

42. Lea Farm Road area

- Post office – no external wall space
- Fish and chip shop – no asbestos report
- Coop – refusal from Head Office to host the device (on any stores)

I am currently looking for an alternative venue in this area, and will update asap with any options.

## **Community Engagement: Forums**

### Armley Forum

43. The Armley Forum last met on 21<sup>st</sup> January 2020 at Armley Community Hub.

44. West Yorkshire Police provided their regular policing update for the area & Safer Leeds attended to discuss their service and how they can help in the Community.

45. Highways answered questions on measures to reduce speeding & rat running as this is a matter of public concern following recent accidents/incidents.

46. The next meeting will take place on 17<sup>th</sup> March 2020 at Armley Community Hub. Waste Services have been invited to discuss a double yellow line project to reduce missed bin collections as well as Connecting Leeds to discuss the A647 work and how it effects the local area.

#### Bramley & Stanningley Forum

47. The Bramley Forum last met on the 30<sup>th</sup> January 2020 at The Eric Atkinson Centre. West Yorkshire Police and colleagues from the Leeds Anti-Social Behaviour Team were in attendance to discuss work carried out in the Bramley & Stanningley area and how to correctly report Anti-Social Behaviour.

48. The next meeting is scheduled to take place on Thursday 2<sup>nd</sup> April 2020, First Leeds & Connecting Leeds have been invited to attend to do discuss the A647 work. Also, Parks & Countryside to discuss any work/improvements due to happen in local parks.

#### Bramley Our Place Partnership – Broadleas and Fairfields – Update from Harpreet Singh

49. The Bramley Our Place Partnership was brought together to develop a local improvement plan for Bramley, focusing on the Broadleas and Fairfields.

The partnership is continually developing a work programme against the 3 identified priorities which will be underpinned by community engagement. These include;

- Children & Young People
- Community Safety & Environment
- Jobs & Skills, educational attainment (increased employment and more of the community in learning)

50. After taking review of the partnership in October 2019, a new pathway had been identified to deliver positive change in these neighbourhoods. The approach is being delivered by using the existing governance arrangements i.e. the Bramley Our Place sub group structures, to take a commissioned approach to delivering projects via funding from (but not exclusively), the community committee and other funding sources.

51. There has been increased momentum with the commissioning approach with members supporting 2 projects to the value of £51k. Funding for these projects has been sought from the Wellbeing fund, CIL and match funding from Public Health and Public Sector partners. These projects are a response to local consultation and developments by the partnership. One of the projects involves the remodelling of some of the highways infrastructure on the Fairfields Estate and the installation of traffic calming measures to deter speeding. Residents' complaints about speeding had increasingly intensified and were one of the main headlines at community engagement days and a number of consultation events held by members.

52. The partnership is also trialling a new approach by commissioning a research project to study the existing food environment in Bramley. The follow up to the project would be to co-produce a food environment project that would help enable healthy food choices via either responsible Retailers pledges, a kitemark initiative or a Bramley Business incentives card for healthy choices. The development of this project has yielded new collaborations with closer working amongst all 3 sectors. The project has also secured funding from our public sector partners from our Bramley Business Forum.
53. The 3 sub-groups will continue to meet quarterly and work coherently to develop localised projects in line with the priorities of the partnership.

### **Community Engagement: Social Media**

54. **Appendix 1**, provides information on posts and details recent social media activity for the Inner West Community Committee Facebook page.

### **Town Centres Update – from Pete Mudge**

55. Town Street is preparing a bright 2020 with numerous innovative additions being lined up. The all singing all dancing hub and library will be the latest addition offering over 20 services to local residents. The project started last year and is due for completion this Spring. Meanwhile along the street the shopping offer is getting ever stronger and recent additions include an attractive bakery and café and innovative store – watch out for samples on the street.
56. Hopefully you've noticed that street drinking is hugely reduced and police are now working to stop evening drug dealing on the street. The aim is to see this wiped away from Town Street in the coming weeks at which point work will begin on developing an evening offer for eating and socialising.
57. Day on day the community makes Town Street an ever more welcoming place for all ages. But the improvements will not stop, under new chairmanship the Town Team is finalising a range of attractions and new ideas are considered at each meeting. The Urban Task Force have finalised painting street furniture to give a tidy appearance along the whole street – with Yorkshire flags and a new coats of paint Town Street has ambitions to look its very best. This has been hugely helped by the Armley In Bloom team led by Mick Coulson. They have already made a big difference to the street and surrounding area including plants along the railings and small trees in tubs. This idea is now being considered for other areas of the Leeds.
58. Armley is investigating the potential for becoming Leeds' third Business Improvement District (BID) and discussions are underway to see what they want to see achieved.

59. At the January Town Team meeting, businesses and Ward Members met with overseers of the new bus route along the bypass. Businesses heard the work will run for the majority of this year and of course, being next to Town Street, businesses are eager to ensure the rich offer of the street is not interrupted through road closure and noise. Steps have been taken to ensure this is kept to an absolute minimum.

60. In Bramley, development of a Town Team enabling businesses to create an ever improved shopping area for them and residents has been a slow burner. But at last lift-off is underway and the business group is holding a meeting with the Councillors and appropriate Council officers in February.

## Updates from Key Services

### Housing Leeds – Update from Maddie Edwards

#### 61. Inner West HAP

Budget for 2019/20	£54,466.78	
Carry Forward from 2018/19	£10,192.19	
<b>TOTAL 2019/20 BUDGET</b>	<b>£64,658.97</b>	

Approved Budget Spend 2019/20	£46,350.57	
<b>Available Budget</b>	<b>£18,308.40</b>	

HAP themes	Number of projects submitted	Number of projects approved	Other funding confirmed/given in kind	Amount Committed by Panel	% committed
Inner West Total	31	17	£41,272.38	£46,350.57	71.68%

#### 62. Bids Approved since last update

Address/Who	Scheme	Amount Awarded by HAP
Kirkstall	Clayton MSF's – Car Parking	£5,798.60
Bramley	Fairfield Family Cookery	£4,921.12
Armley	New Wortley Community Centre Improvements	£1,500
Bramley	Snowdens Notice Boards	£558
All IW	Parenting Programme	£2,516

### 63. Community Payback

<b>HAP</b>	<b>Number of referrals</b>	<b>Open</b>	<b>Complete</b>	<b>Total number of team days taken</b>
Inner West	46	18	26	66

### **Corporate Considerations**

#### **Consultation and Engagement**

64. The Community Committee has, where applicable, been consulted on information detailed within the report.

#### **Equality and Diversity/Cohesion and Integration**

65. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

#### **Council Polices and City Priorities**

66. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

#### **Resources and Value for Money**

67. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

#### **Legal Implications, Access to Information and Call In**

68. There are no legal implications or access to information issues. This report is not subject to call in.

#### **Risk Management**

69. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

## **Conclusions**

70. The report provides up to date information on key areas of work for the Community Committee.

## **Recommendations**

71. The Community Committee is asked to note the content of the report and comment as appropriate.

## **Background documents<sup>1</sup>**

72. None.

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.





Inner West Community Committee

**FACEBOOK** highlights

**9<sup>th</sup> November 2019 – 6<sup>th</sup> March 2020**

**Appendix 1**

Since 9<sup>th</sup> November 2019 the Inner West Community Committee Facebook page has gained: **45 new page 'likes'** (and currently has) **967 followers**.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, all posts can be read without any further interaction!!

By far the most popular post since the 9<sup>th</sup> November 2019 was the posting regarding plastic recycling in your green bin.

- has been shared 71 times
- **has reached a total of 11,958 people**

The following are screenshots of the most popular three posts since the 9<sup>th</sup> November. Alongside it are the figures for how many people were 'reached' and how many people 'engaged' with the post.

**1st Place – 11,958** people had this post delivered to them and it had 851 post clicks, with **252** likes, comments and shares.



**11,958** People Reached

**252** Reactions, comments & shares

<b>132</b> Like	<b>7</b> On post	
<b>6</b> Love	<b>0</b> On post	
<b>2</b> Wow	<b>0</b> On post	<b>2</b> On shares
<b>41</b> Comments	<b>7</b> On Post	<b>34</b> On Shares
<b>71</b> Shares	<b>71</b> On Post	<b>0</b> On Shares

**851** Post Clicks

<b>471</b> Photo views	<b>0</b> Link clicks	<b>380</b> Other Clicks
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**NEGATIVE FEEDBACK**

<b>2</b> Hide post	<b>0</b> Hide all posts
<b>0</b> Report as spam	<b>0</b> Unlike Page

Reported stats may be delayed from what appears on posts



**2nd Place – 4,734** people had this post delivered, with 180 post clicks. There was also **19** comments, likes and shares



**4,734** People Reached

**19** Likes, Comments & Shares

<b>8</b> Likes	<b>3</b> On Post	<b>5</b> On Shares
<b>4</b> Comments	<b>1</b> On Post	<b>3</b> On Shares
<b>7</b> Shares	<b>7</b> On Post	<b>0</b> On Shares

**180** Post Clicks

<b>43</b> Photo views	<b>0</b> Link clicks	<b>137</b> Other
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**NEGATIVE FEEDBACK**

<b>1</b> Hide post	<b>0</b> Hide all posts
<b>0</b> Report as spam	<b>0</b> Unlike Page

Reported stats may be delayed from what appears on posts



**3<sup>rd</sup> Place – 3,402** people had this post delivered to them. There were **232** post clicks, with 73 likes, comments and shares.

**Leeds City Council Inner West Community Committee**  
 Published by Karen M Lcc [?] · 20 November 2019 ·

**CHRISTMAS bin collections 22 December - 5 January**

If your normal bin day is...	Your Christmas collection days and dates will be...	
<b>Monday</b>	Sunday 22 December	Monday 30 December
<b>Tuesday</b>	Monday 23 December	Tuesday 31 December
<b>Wednesday</b>	Tuesday 24 December	Thursday 2 January
<b>Thursday</b>	Friday 27 December	Friday 3 January
<b>Friday</b>	Saturday 28 December	Saturday 4 January
<b>Saturday</b>	Sunday 29 December	Sunday 5 January

Please put your bin out by 7am on your collection day and bring in again as soon as possible after emptying.

Open daily 8am-4pm. Closed Christmas Day, Boxing Day and New Year's Day. Additional waste, recycling and reusable items can be taken to recycling centres.

**Myth buster Handy green bin recycling tips:**

- Remove food waste from packaging or give items a rinse before recycling. Paper and cardboard has to be kept fairly clean and dry to be recycled.
- Remove any glittery parts from cards and recycle the rest. If wrapping paper scrunches up it can be recycled.
- All your glass bottles and jars can be recycled at one of over 700 glass banks across the city. Don't put glass in your green bin as the fragments spoil paper and cardboard, making it unrecyclable.
- Donate any unwanted gifts to charity or drop them off at your local household waste recycling centre.
- Black plastic can't be sorted out to be made into something new. Think black plastic = black bin.

Download the handy Leeds Bins app | [www.leeds.gov.uk/xmasbins](http://www.leeds.gov.uk/xmasbins) | RecycleForLeeds

**3,402** People Reached

**73** Reactions, comments & shares

<b>41</b> Like	<b>7</b> On post	<b>34</b> On shares
<b>1</b> Haha	<b>0</b> On post	<b>1</b> On shares
<b>5</b> Comments	<b>2</b> On Post	<b>3</b> On Shares
<b>26</b> Shares	<b>26</b> On Post	<b>0</b> On Shares

**232** Post Clicks

<b>174</b> Photo views	<b>0</b> Link clicks	<b>58</b> Other Clicks
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**NEGATIVE FEEDBACK**

**1** Hide post | **1** Hide all posts  
**0** Report as spam | **0** Unlike Page

Reported stats may be delayed from what appears on posts



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## Report of the City Solicitor

Report to: Inner West Community Committee, [Armley, Bramley & Stanningley and Kirkstall]

Report author: Gerard Watson, Senior Governance Officer, 0113 37 88664

Date: Wednesday 18<sup>th</sup> March 2020

For decision

## Dates, Times and Venues of Community Committee Meetings 2020/2021

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### Purpose of report

1. The purpose of this report is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2020/2021 municipal year, whilst also considering whether any revisions to the current meeting and venue arrangements should be explored.

### Main issues

### Meeting Schedule

2. The Procedure Rules state that there shall be at least four ordinary or 'business' meetings of each Community Committee in each municipal year and that a schedule of meetings will be approved by each Community Committee. In 2019/20, this Committee is scheduled to hold four meetings.
3. To be consistent with the number of meetings being held in 2019/20, this report seeks to schedule four Community Committee business meetings as a minimum for 2020/21. Individual Community Committees may add further dates as they consider appropriate and as the business needs of the Committee require. The proposed schedule has been

compiled with a view to ensuring an even spread of Committee meetings throughout the forthcoming municipal year.

4. Members are also asked to note that the schedule does not set out any Community Committee themed workshops, as these can be determined by the Committee throughout the municipal year, should Members feel appropriate.
5. The following provisional dates have been agreed in consultation with the Localities team. As referenced earlier, this report seeks to schedule a minimum of four Community Committee business meetings for 2020/21 in order to ensure that the dates appear within the Council's diary. Individual Community Committees may add further dates as they consider appropriate and as business needs of the committees require.
6. For this municipal year, efforts have been made to try and avoid scheduling multiple Community Committee meetings on the same day, in order to allow for attending officers to be present at as many Committees as possible when taking reports to all 10 Committees during a cycle.
7. The proposed meeting schedule for 2020/21 is as follows:
  - **Wednesday 24<sup>th</sup> June 2020 at 6.00pm**
  - **Wednesday 30<sup>th</sup> September 2020 at 6.00pm**
  - **Wednesday 18<sup>th</sup> November 2020 at 6.00pm**
  - **Wednesday 10<sup>th</sup> March 2021 at 6.00pm**

### **Meeting Days, Times and Venues**

8. Currently, the Committee meets on a Wednesday at 6.00pm, and the proposed dates (above) reflect this pattern.
9. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal working hours. Therefore, the Committee may wish to give consideration to meeting start times and venue arrangements which would maximise the accessibility of the meetings for the community.
10. Members may also wish to take this opportunity to consider and agree any appropriate meeting venue arrangements for the forthcoming municipal year.

### **Options**

11. Members are asked to consider whether they are agreeable with the proposed meeting schedule (above), or whether any further alternative options are required in terms of the number of meetings, start times or venue arrangements.

## **Corporate considerations**

### **10a. Consultation and engagement**

The submission of this report to the Community Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule and venue arrangements.

In compiling the proposed schedule of meeting dates and times, the current Community Committee Chair and colleagues within the Localities team have been consulted.

### **10b. Equality and diversity / cohesion and integration**

In considering the matters detailed, Members may wish to give consideration to ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

### **10c. Legal implications, access to information and call in**

In line with Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to decisions taken by Community Committees.

### **10d. Climate Emergency**

When considering potential meeting venues, Members may want to take into consideration the accessibility of venues via public transport / active travel links, in line with the wider consideration being given to addressing the Climate Emergency, as previously declared by the Council.

## **Conclusion**

11. The Procedure Rules require that each Community Committee will agree its schedule of meetings and that there shall be at least 4 business meetings per municipal year. In order to enable the Committee's meeting schedule to feature within the Council diary for 2020/21, Members are requested to agree the arrangements for the same period.

## **Recommendations**

13. Members are requested to consider the options detailed within the report and to agree the Committee's meeting schedule for the 2020/21 municipal year (as detailed at paragraph 7), in order that they may be included within the Council diary for the same period.
14. Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting and venue arrangements or whether they would like to request any amendments to such arrangements.

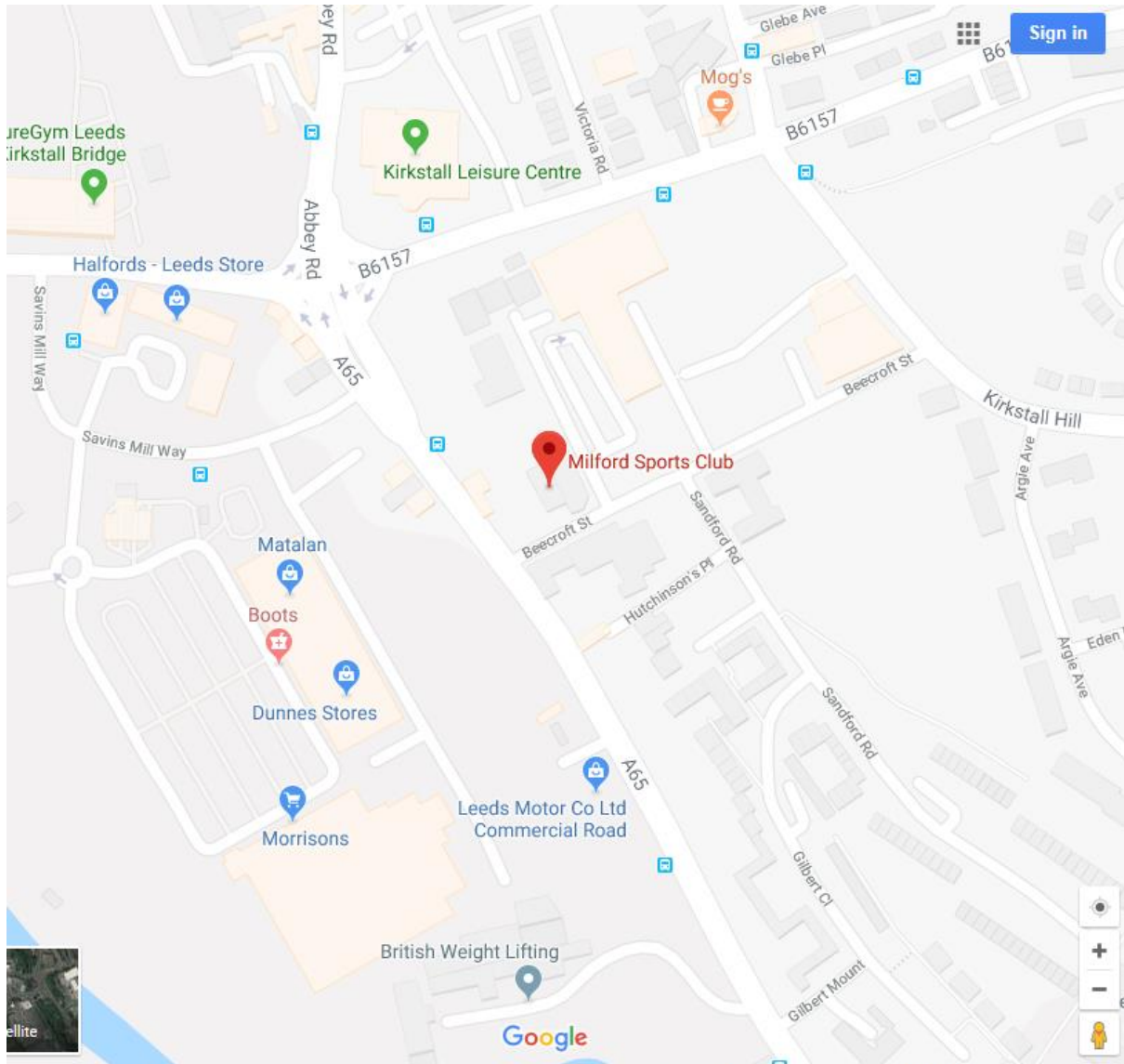
## **Background information**

- Not applicable

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Milford Sports Club Beecroft Street, Leeds, LS5 3AS



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